



## Notes/Hints regarding the 3. Colloquium

The third internal colloquium of the IRTG 1830 will take place on Tuesday/Wednesday, March 7<sup>th</sup>/8<sup>th</sup> 2017 in the Hotel "Haus am Weinberg" in St. Martin.

### **Hotel Haus am Weinberg**

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67487 St. Martin

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Via our home page (*Meetings*) you will find a link to the hotel home page as well as a route planner. The journey has to be organized privately. Travel cost may be accounted for after the event (this also applies to PIs). Please do not forget to apply for the official trip prior to the event using the respective forms of the University of Kaiserslautern: "Reiseauftrag" or "Dienstreiseantrag", which are both available at the internal pages of the IRTG homepage (*Downloads/Links*). Accommodation will be in single rooms (PIs) or shared rooms (trainees). Check-in to the rooms will be possible after lunch.

As usual, trainees were called to send short reports on the status quo of their work to their supervisors and to arrange meetings with them prior to or shortly after the colloquium.

The colloquium will start at 9.50 on Tuesday morning with a welcome by the IRTG 1830 spokesperson. Talks by the trainees will follow immediately and are scheduled 20 minutes (each including 5 minutes for discussion). Catering at the hotel on Tuesday includes lunch, coffee breaks and dinner. After lunch we will have a walk and talks will continue until 6 pm. PI- and Trainee-Meetings are scheduled after dinner. On Wednesday, talks will start at 9 am after breakfast and check out from the rooms. They are supposed to end at 11.30 pm with concluding remarks by the second spokesperson. The end of the colloquium is intended after lunch (ca. 1 pm). Details about the talks, participants and their proposed distribution to the rooms are given in the agenda.

As usual, please do not hesitate to contact me in case you should have questions or comments.

02/10/17, Gabriele Amoroso