



Notes/Hints regarding the 5th IRTG Colloquium

In order to avoid additional dates, this year's internal colloquium will take place as part of a trainee retreat, which our PhD students have requested.

The retreat will be held from April 1 to 3, 2019, with the integrated 5th colloquium in the afternoon/evening of April 2, 2019 in Trippstadt.

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Further information on the meeting place is provided on our home page (*Meetings*). As usual, the journey has to be organized privately and travel cost may be accounted for after the event. **Please do not forget to apply for the official trip at your Home University for insurance reasons.** In addition, if you are an employee of the Saarland University or a fellowship holder, you have to complete the form "Reiseauftrag" (<https://www.uni-kl.de/universitaet/verwaltung/ha-2/downloads/ha-2-reisekosten-fuer-entpflichtete-professoren-sowie-externe/>) in order to be able to apply for reimbursement of travel cost.

Accommodation will be in single rooms (PIs, if required) or shared rooms (trainees). Check-in to the rooms on Monday (trainees) will be possible after lunch; check-out on Wednesday should be before 9 am. Catering includes all meals from lunch on Monday until lunch on Wednesday.

The trainee retreat will start at 8.55 am on **Monday** morning with a welcome by the trainee spokesperson Kathrin Patzke. Talks (10 minutes plus 5 minutes for discussion) by the trainees will follow immediately and will continue until ca. 6.30 pm. After dinner, trainees will have a casual come-together.

Tuesday will start with the election of new trainee spokespersons after breakfast and with the first part of the trainee workshop "*Career Planning and Development in Academia and Industry*" (provided by ProScienca, Lübeck). The IRTG-PIs are expected for lunch at 12.30 pm. After lunch, a hike is scheduled. The scientific part of the 5th colloquium will start at 3 pm and will include two poster sessions until 6.15 pm (details are given in the agenda) and the guidance committee meetings at the posters according to the schedule attached to the agenda. The best 3 posters will be awarded (*many thanks to the PIs for their donations for the poster prizes!*; Katrin Philippar, Sven Lang and Gabriele Amoroso will form the committee).

After an “Alumni session” with 3 former IRTG trainees, the poster prizes and new trainee spokespersons will be announced. The day will end with a joint dinner and come-together of PIs and trainees.

On **Wednesday**, the trainees will have the second part of the “Career planning” workshop and the retreat will end with concluding remarks by the trainee spokespersons after lunch at about 1.30 pm.

Please do not hesitate to contact us in case you should have questions or comments.

03/19/19, Anne Grethen & Kathrin Patzke